

**AGENDA REVIEW
COMMITTEE ON BUSINESS AND COMMITTEE ON FINANCE
February 19, 2014**

RESOLVED, That the Board authorizes its proper officers to enter into contracts with the following individuals/firms for the services and fees set forth in subparagraphs 1 through 9, inclusive.

CONSULTANTS/CONTRACTED SERVICES

.COMPUTER SOFTWARE:

1. AIRWATCH SOFTWARE - TECHNOLOGY

RESOLVED, that the Board of Directors of the school District of Pittsburgh authorize its proper officers to renew software license with Airwatch for their Mobile Device Management software system. Software is for mobile application distribution on iPads, iPhones and Windows 8 devices, mobile inventory tracking, and installing wireless configuration and security settings for all of the District's nearly 7,000 mobile devices as requested by the Office of Information and Technology. Licensing is renewable annually and expires December 31, 2014.

The total amount of the contract shall not exceed \$87,000.00 chargeable to Account Number 010-5000-2240-618.

2. COMMVAULT SOFTWARE – TECHNOLOGY

RESOLVED, that the Board of Directors of the school District of Pittsburgh authorize its proper officers to enter into a contract with ePlus Technology for licensing renewal for their Commvault Software backup email archiving application for the period December 28, 2013 through December 27, 2014 to be used by the Office of Information and Technology. Software will allow them to backup applications and data stored across both school-based and centrally located servers in the District's Data Center. Additionally, support and product updates will be provided as this application will be utilized by the District for email archiving (long term email storage) and legal compliance requests related to the District's email system. Total cost not to exceed \$53,312.89 chargeable to Account Number 5000-010-2240-618.

3. CHILD PLUS.NET SOFTWARE – ECC

RESOLVED, that the Board of Directors of the school District of Pittsburgh authorize its proper officers to enter into a contract renewal for ChildPlus.Net software. The Early Childhood Dept. will use the software to enter data and track pertinent information e.g., health and wellness data, child outcomes and assessments, family resources and referrals, etc., on children and families enrolled in the Early Childhood Program. In addition, software will enable staff to track attendance, enrollment patterns, review demographic information and to produce detailed reports. Total cost not to exceed \$31,614.00 chargeable to Account Number 005-4800-19V-1801-650.

The operating period shall be for the period March 1, 2013 through February 28, 2015. The total contract amount shall not exceed \$31,614 from account line 005-4800-19V-1801-650.

COMPUTER HARDWARE:

4. APPLE, INC. – PITTSBURGH LINCOLN PREK-5 – TECHNOLOGY

RESOLVED, that the Board of Directors of the school District of Pittsburgh authorize its proper officers to enter into an agreement with Apple Inc. for the purchase of 206 iPad2s with Apple Care protection/warranty along with seven (7) Power Sync Carts and seven (7) MacBooks for **Pittsburgh Lincoln PreK-5** as requested by the Office of Information and Technology. The purchase of this computer hardware will make **Pittsburgh Lincoln** an elementary school with a technological emphasis and a one-to-one computing site.

Total cost not to exceed \$121,061.65 chargeable to Account Number 010-5000-2240-758.

TESTING MATERIALS:

5. SOPRIS WEST, UNIVERSITY OF OREGON, DATA RECOGNITION CORP, CTB MC GRAW HILL – CIPD

RESOLVED, that the Board of Directors of the school District of Pittsburgh authorize its proper officers to enter into an agreement with the following vendors: Sopris West, University of Oregon, Data Recognition Corporation (DRC), and CTB McGraw Hill for the purchase of various testing materials and the services for the period March 1, 2014 through December 31, 2014. These assessments will provide the District with data on student literacy and numeracy skills, diagnostic, formative and/or summative assessment data in reading, math, science, and writing, scholastic achievement tests, and the reporting of assessment results for use by schools and central administration.

Total contract amount shall not exceed \$287,000 with (\$7,000) coming from account line 001-1300-010-2813-340, (\$20,000) from account line 001-1300-010-2813-610 and (\$260,000) from account line 001-4800-16T-2813-610.

6. **PITTSBURGH GREENFIELD PRE K-8**

Electrical Work

Project ES13-105-34

Cafeteria Lighting and Ceiling

Total Project Budget Estimate: \$80,000

CONTRACTOR	BASE BID
<u>Allegheny City Electric, Inc.</u>	<u>\$ 34,900</u>
Merit Electrical Group, Inc.	38,900
Independent Mechanical	39,000
Pitt Electric, Inc.	39,250
Frankl Electric, Inc.	43,500
Air Technology, Inc.	47,316
Wheels Mechanical Contracting	64,000

**It is recommended that the bid be awarded to the lowest responsible bidder as follows:
Allegheny City Electric, Inc. for a total of \$34,900.**

The operating period is from February 27, 2014 through December 31, 2014. Total contract amount shall not exceed \$34,900 from account line 6300-375-4640-450.

7. **PITTSBURGH GREENFIELD PRE K-8**

General Work

Project ES13-105-31

Cafeteria Lighting and Ceiling

Total Project Budget Estimate: \$80,000

CONTRACTOR	BASE BID
* Plavchak Construction Co., Inc.	\$ 29,800
Air Technology, Inc.	44,077

**Contractor was found to be noncompliant with the School District's EBE policy.*

It is recommended that all bids be rejected and the project rebid.

8. **PITTSBURGH LANGLEY K-8**

Electrical Work

Project ES13-102-34

Pool Locker Room Lighting

Total Project Budget Estimate: \$80,000

CONTRACTOR	BASE BID
<u>Allegheny City Electric, Inc.</u>	<u>\$ 56,700</u>
Merit Electrical Group, Inc.	62,800
Wheels Mechanical Contracting	74,000
Pitt Electric, Inc.	74,295
Air Technology, Inc.	80,756
Frankl Electric, Inc.	115,000

It is recommended that the bid be awarded to the lowest responsible bidder as follows: Allegheny City Electric, Inc. for a total of \$56,700.

The operating period is from February 27, 2014 through December 31, 2014. Total contract amount shall not exceed \$56,700 from account line 6300-375-4640-450.

9. **COLETTE HOLT, ATTORNEY AT LAW – EBE/LAW**

RESOLVED, that the Board of Directors of the School District of Pittsburgh authorize its proper officers to enter into a contract with Colette Hold to conduct a legal review of and provide recommendations on our strategic plan and supporting documents. The District's Eligible Business Enterprise (EBE) Policy was adopted in 2008. As a result we have drafted a strategic plan with procedures and recommended initiatives. Our current plan includes a combination of race/gender-conscious and race/gender-neutral initiatives. A disparity study was conducted for the School District in 1996. No current analysis has been performed. Because we do not have a 'current' disparity study on file we sought out a consultant with expertise in this specific area to ensure that we are moving forward within the confines of the law.

The operating period shall be from March 1, 2014 to April 30, 2014. The total contract amount shall not exceed \$3,750 from account line 0200-020-2390-330.

PAYMENTS AUTHORIZED

10. Daily Payments- **\$45,633,207.51**

11. **CNA INSURANCE – CAPA CONDOMINIUM– FINANCE/OPERATIONS/LAW**

RESOLVED, That the Board of Public Education of the School District of Pittsburgh authorize its proper officers to purchase property, machinery and general liability insurance for One Twenty One 9th Street Condominium Association insurance coverage from CNA Insurance through AON Risk Solutions for the period March 1, 2014 through March 1, 2015. The loss limit is \$2,000,000 with a \$10,000 deductible at an annual premium of \$4,364 payable from account line 001-0201-010-2590-523.

12. **STATE NATIONAL - WORKERS COMPENSATION INSURANCE – FINANCE/OPERATIONS/LAW**

RESOLVED, that the appropriate officers of the Board authorize the purchase of excess Workers' Compensation insurance coverage in accordance with the Commonwealth of Pennsylvania's self-insurance requirements from State National through the AON Risk Solution, for the period March 1, 2014 to March 1, 2015. The loss limit is statutory with a \$750,000 retention, at an annual premium of \$184,292 payable from 001-6000-702-2891-529.

13. **EVANSTON INSURANCE – PROFESSIONAL LIABILITY INSURANCE – FINANCE/OPERATIONS/LAW**

RESOLVED, that the Board of Public Education of the School District of Pittsburgh authorize its proper officers to purchase nurse practitioners, occupational therapists and physical therapists professional liability insurance coverage from Evanston Insurance through AON Risk Solutions for the period March 1, 2014 through March 1, 2015. The loss limit is \$1,000,000 with a \$2,500 deductible at an annual premium of \$22,224.86 payable from account line 001-0201-010-2590-523.

GENERAL AUTHORIZATION

14. **PITTSBURGH CONCORD PREK -5 PLAN CON - FACILITIES**

RESOLVED, That the appropriate officers of the Board authorize the submission of Part J, Plan Con, to the Pennsylvania State Department of Education for addition and renovation of Pittsburgh Concord Pre K-5 - Part J - Final Costs

15. **CUSTOMER CONSENT AGREEMENT FOR UGI ENERGY – PLANT OPERATIONS/OPERATIONS**

RESOLVED, that the Board of Directors of the School District of Pittsburgh authorize its proper officers to approve signature of a Customer Consent Agreement acknowledging the sale of EQT(Equitable Energy LLC) Corporation's existing Natural Gas Supply Contracts to UGI Energy Services, LLC. UGI will assume ownership of EQT's natural gas supply contracts with all other terms and conditions, including price remaining the same for the remainder of EQT's Natural Gas Basis Agreements. The current agreements began January 1, 2013 and expires December 31, 2014, and is for the supply of natural gas to the District's nineteen Peoples Gas served buildings under the Natural Gas Basis Agreement and the District's sixty-five Equitable Gas served buildings under another Natural Gas Basis Agreement.

Total costs vary upon actual consumption at District facilities, payable from Account 6601-010-2620-621.

16. **AMENDMENT TO ARGUS ASSOCIATES CONTRACT - TECHNOLOGY**

RESOLVED, that the Board of Directors of the School District of Pittsburgh authorize its proper officers to amend Item 11, Committee on Business/Finance, previously approved by the Board on October 24, 2012.

Reason for Amendment:

This amendment will increase the contract total by \$398,160. This increase shall not exceed a total of \$1,898,160.00. The reason for this Amendment is to begin the next phase of work with Argus Associates.

Argus Associates provides specialized information technology personnel. These personnel helped deliver real-time information and analytic capabilities to staff and schools via the Data Warehouse and the reporting portal PPS Insight. This has facilitated PPS decision making and has put easy to access information into the hands of teachers and school leaders. This amendment would enhance PPS Insight, and the reports included therein, thereby providing teachers and school administrators easier access to pertinent information from various sources regarding their students. Additional focus would be enhancement to the Secure Documents site, which electronically distributes confidential information to teachers, reducing the need for conventional mailings and e-mail. The amount requested would continue the gradual transition of skills and resources to internal staff.

This was a commitment of our grant, and the work is supplementally funded.

Original Item - October 24, 2012

RESOLVED, That the appropriate officers of the Board be authorized to enter into a contract with Argus Associates, beginning July 28, 2011 and ending June 30, 2016 at a cost not to exceed \$1.5 million to provide Database Analyst services, System Analyst Services, and Programmer services to support technology work related to human capital. The projects to be included in this contract will focus on making operational Teacher Effectiveness Measure based on multiple measures and other data-related human resources initiatives. Additionally, Argus Associates will provide the specialized information technology expertise needed to deliver accurate, up-to-date, clear information to staff and schools in a timely manner in order to facilitate decision-making, and also to assist in building staff skills and District process so that the work can continue beyond the supplemental funding from the Bill & Melinda Gates Foundation, which is being used to fund this contract.

The total contract amount shall not exceed a total of \$1,500,000 from account line 1012-16N-2840-330.

Amended Item: (February 26, 2014)

RESOLVED, That the appropriate officers of the Board be authorized to enter into a contract with Argus Associates, beginning July 28, 2011 and ending June 30, 2016 at a cost not to exceed **\$1,898,160** to provide Database Analyst services, System Analyst Services, and Programmer services to support technology work related to human capital. The projects to be included in this contract will focus on making operational Teacher Effectiveness Measure based on multiple measures and other data-related human resources initiatives. Additionally, Argus Associates will provide the specialized information technology expertise needed to deliver accurate, up-to-date, clear information to staff and schools in a timely manner in order to facilitate decision-making, and also to assist in building staff skills and District process so that the work can continue beyond the supplemental funding from the Bill & Melinda Gates Foundation, which is being used to fund this contract.

This additional support would enhance PPS Insight, and the reports included therein, thereby providing teachers and school administrators easier access to pertinent information from various sources regarding their students. Additional focus would be enhancement to the Secure Documents site, which electronically distributes confidential information to teachers, reducing the need for conventional mailings and e-mail. The amount requested would continue the gradual transition of skills and resources to internal staff.

The total contract amount shall not exceed a total of \$1,898,160 from account line XX12-16N-2840-330.

17. **AMENDMENT TO AIR TECHNOLOGY INC. CONTRACT OF2626 - FACILILTIES**

RESOLVED, that the Board of Directors of the School District of Pittsburgh authorize its proper officers to amend Item #18, Committee on Business and Committee on Finance, Contract 0F2626 with Air Technology, Inc., amended for \$50,000 by the Board at the Legislative meeting of November 26, 2013 and originally approved at the December 19, 2012 Legislative meeting.

Reason for the Amendment:

The purpose of the amendment is to deduct \$35,000 from the 2014 portion of the contract to cover additional costs on the boiler burner and elevator maintenance contracts.

Original Item: (November 26, 2013)

To deduct \$50,000 for year 2013 to fund additional maintenance projects throughout the District. The term of the contract is from January 1, 2013 through December 31, 2014. The total contract amount shall not exceed \$350,000 from account line 6303-010-4600-431.

Amended Item: (February 26, 2014)

To deduct (**\$35,000**) for year 2013 to fund additional costs on the boiler burner and elevator maintenance contracts. The term of the contract is from January 1, 2013 through December 31, 2014. Total contract amount shall not exceed **\$315,000** from account line 6303-010-4600-431.

18. **AMENDMENT TO AIR TECHNOLOGY, INC. CONTRACT OF2622 - FACILITIES**

RESOLVED, that the Board of Directors of the School District of Pittsburgh authorize its proper officers to amend Item #19, Committee on Business and Committee on Finance, Contract 0F2507 with Air Technology, Inc. previously approved for \$150,000 by the Board at the Legislative meeting of July 25, 2012. The term of the contract is from July 26, 2012 through December 31, 2013.

Reason for the Amendment:

The purpose of this amendment is to add \$100,000 to complete installation of ADA, welcome and exterior directional signage at twenty-eight (28) schools. (See "Additional Information".)

Original Item: (July 25, 2012)

Air Technology, Inc. for new school and directional signage at various schools in the District. Award of this contract is based on the lowest sum-total that incorporates the hourly labor rates and material/equipment for the required work. The total contract amount shall not exceed \$150,000 from account line 6300-369-4660-450.

Amended Item: (February 26, 2014)

Air Technology, Inc. to complete installation of ADA, welcome and directional signage at twenty-eight (28) schools and other locations if the need arises. Total increase to this contract shall not exceed **\$100,000** for the period **February 27, 2014** to December 31, 2014. The total contract amount shall not exceed \$250,000 with (\$150,000) from account line 6300-369-4660-450 and **(\$100,000)** from account line 6300-022-4660-450.

19. **AMENDMENT TO COMBUSTION SERVICES & EQUIPMENT CO. CONTRACT OF2654 - FACILITIES**

RESOLVED, that the Board of Directors of the School District of Pittsburgh authorize its proper officers to amend Item 14, Committee on Business and Committee on Finance, Contract 0F2654 with Combustion Service & Equipment Company previously approved by the Board at the Legislative meeting of December 19, 2012 for \$560,000 for two years (\$280,000 per year)

Reason for the Amendment:

The purpose of the amendment is to add \$20,000 for additional maintenance required to cover additional costs on the boiler burner maintenance contract.

Original Item: (December 19, 2012)

Combustion Service & Equipment Co. for \$280,000 per year for a total of \$560,000 for two years, from account line 6303-010-4600-431.

Amended Item: (February 26, 2014)

Combustion Service & Equipment Co. to add **\$20,000** to fund additional costs on the boiler burner maintenance contract. Total contract amount shall not exceed **\$580,000** from account line 6300-022-4600-450.

20. **AMENDMENT TO LITTLE WASHINGTON ELEVATOR CONTRACT OF2656 - FACILITIES**

RESOLVED, that the Board of Directors of the School District of Pittsburgh authorize its proper officers to amend Item # 33, Committee on Business and Committee on Finance, Contract OF2656 with Little Washington Elevator previously approved by the Board at the Legislative meeting of April 24, 2013 for \$130,000 (for a 20-month period).

Reason for the Amendment:

The purpose of the amendment is to add \$15,000 for additional maintenance required on the elevators throughout the District.

Original Item: (April 24, 2013)

Little Washington Elevator for a total of \$130,000. The total amount of the contract is \$130,000 for the twenty-month (20) period, and is budgeted for \$65,000 from April 25, 2013 to December 31, 2013, and \$65,000 for the period of January 1, 2014 to December 31, 2014. The operating period shall be from May 1, 2013 to December 31, 2014. The total contract amount shall not exceed \$130,000 from 6303-010-4600-431.

Amended Item: (February 26, 2014)

Little Washington Elevator - To add **\$15,000** to fund additional costs on the elevator maintenance contract for the twenty-month (20) period, and is budgeted for \$65,000 from May 1, 2013 to December 31, 2013 and **\$80,000** from January 1, 2014 to December 31, 2014. The operating period remains the same, May 1, 2013 to December 31, 2014. The total contract amount shall not exceed **\$145,000** from account line 6303-010-4600-431.

21. **KABOOM PLAYGROUND AT PITTSBURGH WEIL PRE K-5 – ECC/CIPD/FACILITIES/OPERATIONS**

RESOLVED, that the Board of Directors of the School District of Pittsburgh authorize its proper officers to accept a proposed KaBOOM Playground at **Pittsburgh Weil PreK-5**, should the school be selected for such an award. The Weil School PTO is submitting an application to KaBOOM for the building of a playground. KaBOOM matches community partners with corporate sponsors who are currently seeking build opportunity in Pittsburgh. Notification of a funding match by KaBOOM is at its discretion, as there are many projects and opportunities for partnerships being reviewed in the Pittsburgh region. The Agreement will only be signed and executed by Pittsburgh Public Schools if Weil School PTO is awarded a playground build. The PTO has met the \$8,500 equipment co-pay required by KaBOOM through private donations, internal fundraising, and grants (\$10,000 + \$5,000 = \$15,000). With the assistance of the Board of Education and community organizations, the PTO is prepared to move ahead in partnership with KaBOOM. (See additional information)

INFORMATION ITEMS:

1. Travel Reimbursement Applications – February 2014
2. Travel Report – January, 2013

Respectfully submitted,
Terry Kennedy, Chairperson
Committee on Business/Finance

Board Action Information Sheet

1
Action Item #

Action Month



Joe Charnock/Scott Gutowski
Submitted By
Mark Campbell
Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

Airwatch

PO Box 742332

Atlanta, GA 30374

Indicate the category of this contract:

☐ NEW ☒ RENEWAL

<input type="checkbox"/> Individual	<input type="checkbox"/> Minority <input type="checkbox"/> Non Minority	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> City Resident <input checked="" type="checkbox"/> Non-Resident
<input checked="" type="checkbox"/> Company	<input checked="" type="checkbox"/> Profit <input type="checkbox"/> Non-Profit	<input type="checkbox"/> EBE	<input type="checkbox"/> Pennsylvania <input type="checkbox"/> Pittsburgh <input type="checkbox"/> Allegheny County

- ☐ Security Clearance has been obtained ☐ Resume is attached
☐ Security Clearance will be obtained before contractor begins work
☒ Security Clearance not needed, as contractor will not be working with children

Total Contract Amount: \$ <u>\$87,000.00</u>		Account Number(s)				
Rate of Payment _____ per _____		Resp.	Fund	Func.	Obj.	Amount
<input checked="" type="checkbox"/> General Fund:	<u>Technology</u>	<u>5000</u>	<u>010</u>	<u>2240</u>	<u>618</u>	<u>\$87,000.00</u>
	Department	_____	_____	_____	_____	_____
<input type="checkbox"/> Supplemental Fund	_____	_____	_____	_____	_____	_____
	Account Name	_____	_____	_____	_____	_____

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

Board authorization is requested to renew software license with Airwatch for their Mobile Device Management software system. Software is for mobile application distribution on iPads, iPhones and Windows 8 devices, mobile inventory tracking, and installing wireless configuration and security settings for all of the District's nearly 7,000 mobile devices as requested by the Office of Information and Technology. Licensing is renewable annually and expires December 31, 2014. Total cost not to exceed \$87,000.00 chargeable to Account Number 010-5000-2240-618.

Who will the services benefit?

Students and Staff

Where will the services occur? (location)

Throughout the District

Additional person(s) accountable for this tab

Board Action Information Sheet

1

Action Item #

Action Month

The operating period shall be from February 28, 2014 to December 31, 2014.

Explain why an external contract is necessary to provide these services?

This is a renewal of a software license

Indicate process for making recommendation:

☐ Negotiated

☐ Solicited Proposals

☒ Competitive Bid

Describe the expected results of this activity:

This software is for mobile application distribution on iPads, iPhones and Windows 8 devices, mobile inventory tracking, and installing wireless configuration and security settings for all of the District's nearly 7,000 mobile devices as requested by the Office of Information and Technology.

If this is a contract renewal, indicate the original objective of this activity:

Mobile application distribution on iPads, iPhones and Windows 8 devices, mobile inventory tracking, and installing wireless configuration and security settings for all of the District's nearly 7,000 mobile devices

Has objective been met? ☒ Yes; ☐ No

Please explain how the objective was met or why the objective was not met:

This is a renewal of the software.

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

Will evaluation be made on the basis of predetermined written criteria? ☐ Yes ☒ No

Will there be a tangible work product at the completion of the contract? ☐ Yes ☒ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

Board Action Information Sheet

2

Action Item #
February 2014
Action Month



Joe Charnock Scott Gutowski
Submitted By
Mark Campbell
Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

ePlus Technology

130 Futura Drive

Pottstown, PA 19464

Indicate the category of this contract:

☐ NEW ☒ RENEWAL

<input type="checkbox"/> Individual	<input type="checkbox"/> Minority <input type="checkbox"/> Non Minority	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> City Resident <input type="checkbox"/> Non-Resident
<input checked="" type="checkbox"/> Company	<input checked="" type="checkbox"/> Profit <input type="checkbox"/> Non-Profit	<input type="checkbox"/> EBE	<input checked="" type="checkbox"/> Pennsylvania <input type="checkbox"/> Pittsburgh <input type="checkbox"/> Allegheny County

- ☐ Security Clearance has been obtained ☐ Resume is attached
☐ Security Clearance will be obtained before contractor begins work
☒ Security Clearance not needed, as contractor will not be working with children

Total Contract Amount: \$ <u>\$53,312.89</u>		Account Number(s)				
Rate of Payment _____ per _____		Resp.	Fund	Func.	Obj.	Amount
<input checked="" type="checkbox"/> General Fund:	<u>Technology</u>	<u>5000</u>	<u>010</u>	<u>2240</u>	<u>618</u>	<u>\$53,312.89</u>
	Department	_____	_____	_____	_____	_____
<input type="checkbox"/> Supplemental Fund	_____	_____	_____	_____	_____	_____
	Account Name	_____	_____	_____	_____	_____

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

Board authorization is requested to enter into a contract with ePlus Technology for licensing renewal for their Commvault Software backup email archiving application for the period December 28, 2013 through December 27, 2014 to be used by the Office of Information and Technology. Software will allow them to backup applications and data stored across both school-based and centrally located servers in the District's Data Center. Additionally, support and product updates will be provided as this application will be utilized by the District for email archiving (long term email storage) and legal compliance requests related to the District's email system. Total cost not to exceed \$53,312.89 chargeable to Account Number 5000-010-2240-618.

Who will the services benefit?

Staff, Students

Where will the services occur? (location)

Throughout the District

Additional person(s) accountable for this tab

Board Action Information Sheet

2

Action Item #

February 2014

Action Month

The operating period shall be from December 28, 2013 to December 27, 2014.

Explain why an external contract is necessary to provide these services?

This is a license renewal for software.

Indicate process for making recommendation:

☒ Negotiated

☐ Solicited Proposals

☐ Competitive Bid

Describe the expected results of this activity:

Backup applications and data stored across both school-based and centrally located servers in the District's Data Center. Additionally, support and product updates will be provided as this application will be utilized by the District for email archiving (long term email storage) and legal compliance requests related to the District's email system.

If this is a contract renewal, indicate the original objective of this activity:

Backing up applications and data stored on servers.

Has objective been met? ☒ Yes; ☐ No

Please explain how the objective was met or why the objective was not met

Technology Department used this software during the 2013 school year to back up and store all applications and data and archive email.

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

Will evaluation be made on the basis of predetermined written criteria? ☐ Yes ☒ No

Will there be a tangible work product at the completion of the contract? ☐ Yes ☒ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

Board Action Information Sheet

CBM

3

Action Item #
February 2014
Action Month



Carol Barone-Martin
Submitted By
Jerri L. Lippert
Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

ChildPlus.net

Two Ravinia Dr. Suite 1300

Atlanta, GA 30346

Indicate the category of this contract:

☐ NEW ☒ RENEWAL

<input type="checkbox"/> Individual	<input type="checkbox"/> Minority <input type="checkbox"/> Non Minority	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> City Resident <input checked="" type="checkbox"/> Non-Resident
<input checked="" type="checkbox"/> Company	<input checked="" type="checkbox"/> Profit <input type="checkbox"/> Non-Profit	<input type="checkbox"/> EBE	<input type="checkbox"/> Pennsylvania <input type="checkbox"/> Pittsburgh <input type="checkbox"/> Allegheny County

- ☐ Security Clearance has been obtained ☐ Resume is attached
☐ Security Clearance will be obtained before contractor begins work
☒ Security Clearance not needed, as contractor will not be working with children

Total Contract Amount: \$ \$31,614.00

Account Number(s)

Rate of Payment _____ per _____

	Resp.	Fund	Func.	Obj.	Amount
<input type="checkbox"/> General Fund:	4800	19V	1801	650	\$31,614.00
Department	_____	_____	_____	_____	_____
<input checked="" type="checkbox"/> Supplemental Fund	ECC	_____	_____	_____	_____
Account Name	_____	_____	_____	_____	_____

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

Board authorization is requested to enter into a contract renewal for ChildPlus.Net software. The Early Childhood Dept. will use the software to enter data and track pertinent information e.g., health and wellness data, child outcomes and assessments, family resources and referrals, etc., on children and families enrolled in the Early Childhood Program. In addition, software will enable staff to track attendance, enrollment patterns, review demographic information and to produce detailed reports. Total cost not to exceed \$31,614.00 chargeable to Account Number 005-4800-19V-1801-650.

The operating period shall be for the period March 1, 2014 through February 28, 2015. The total contract amount shall not exceed \$31,614 from account line 005-4800-19V-1801-650.

Who will the services benefit?

Students, Parents, Staff

Where will the services occur? (location)

Throughout the District

Additional person(s) accountable for this tab

Board Action Information Sheet

3

Action Item #

February 2014

Action Month

The operating period shall be from March 1, 2014 to February 28, 2015.

Explain why an external contract is necessary to provide these services?

This is a renewal for software

Indicate process for making recommendation:

☒ Negotiated

☐ Solicited Proposals

☐ Competitive Bid

Describe the expected results of this activity:

the software will be used to enter data and track pertinent information e.g., health and wellness data, child outcomes and assessments, family resources and referrals, etc., on children and families enrolled in the Early Childhood Program.

If this is a contract renewal, indicate the original objective of this activity:

Tracking data on Children and families enrolled in the Early Childhood program

Has objective been met? ☒ Yes; ☐ No

Please explain how the objective was met or why the objective was not met

The software was used during the 2013 school year to track pertinent information e.g., health and wellness data, child outcomes and assessments, family resources and referrals, etc., on children and families

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

Will evaluation be made on the basis of predetermined written criteria? ☐ Yes ☒ No

Will there be a tangible work product at the completion of the contract? ☐ Yes ☒ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

Board Action Information Sheet

4

Action Item #
February 2014
Action Month

EXCELLENCE
FOR ALL

Joe Charnock/Scott Gutowski
Submitted By
Mark Campbell
Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

Apple Inc.

2420 Ridge Point Dr.

Austin, TX 78754

Indicate the category of this contract:

☒ NEW ☐ RENEWAL

<input type="checkbox"/> Individual	<input type="checkbox"/> Minority <input type="checkbox"/> Non Minority	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> City Resident <input checked="" type="checkbox"/> Non-Resident
<input checked="" type="checkbox"/> Company	<input checked="" type="checkbox"/> Profit <input type="checkbox"/> Non-Profit	<input type="checkbox"/> EBE	<input type="checkbox"/> Pennsylvania <input type="checkbox"/> Pittsburgh <input type="checkbox"/> Allegheny County

- ☐ Security Clearance has been obtained ☐ Resume is attached
☐ Security Clearance will be obtained before contractor begins work
☒ Security Clearance not needed, as contractor will not be working with children

Total Contract Amount: \$ <u>\$121,061.65</u>		Account Number(s)				
		Resp.	Fund	Func.	Obj.	Amount
Rate of Payment _____ per _____						
<input checked="" type="checkbox"/> General Fund:	<u>Technology</u>	<u>5000</u>	<u>010</u>	<u>2240</u>	<u>758</u>	<u>\$121,061.65</u>
	Department	_____	_____	_____	_____	_____
<input type="checkbox"/> Supplemental Fund	_____	_____	_____	_____	_____	_____
	Account Name	_____	_____	_____	_____	_____

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

Board authorization is requested to enter into an agreement with Apple Inc. for the purchase of 206 iPad2s with Apple Care protection/warranty along with seven (7) Power Sync Carts and seven (7) MacBooks for Pittsburgh Lincoln PreK-5 as requested by the Office of Information and Technology. The purchase of this computer hardware will make Pittsburgh Lincoln an elementary school with a technological emphasis and a one-to-one computing site.

Total cost not to exceed \$121,061.65 chargeable to Account Number 010-5000-2240-758

Who will the services benefit?

Students, Staff at Pittsburgh Lincoln PreK-5

Where will the services occur? (location)

Pittsburgh Lincoln PreK-5

Additional person(s) accountable for this tab

Board Action Information Sheet

4

Action Item #

February 2014

Action Month

The operating period shall be from _____ to _____.

Explain why an external contract is necessary to provide these services?

This is a purchase of computer hardware

Indicate process for making recommendation:

☐ Negotiated

☐ Solicited Proposals

☒ Competitive Bid

Describe the expected results of this activity:

The purchase of this computer hardware will make Pittsburgh Lincoln an elementary school with a technological emphasis and a one-to-one computing site.

If this is a contract renewal, indicate the original objective of this activity:

Has objective been met? ☐ Yes; ☐ No

Please explain how the objective was met or why the objective was not met:

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

Will evaluation be made on the basis of predetermined written criteria? ☐ Yes ☒ No

Will there be a tangible work product at the completion of the contract? ☐ Yes ☒ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

Board Action Information Sheet

5

Action Item #
February 2014
Action Month



Tina Still

Submitted By

Jerri L. Lippert *JS*

Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address: See additional information

Indicate the category of this contract:

☒ NEW ☐ RENEWAL

<input type="checkbox"/> Individual	<input type="checkbox"/> Minority <input type="checkbox"/> Non-Minority	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> City Resident <input checked="" type="checkbox"/> Non-Resident
<input checked="" type="checkbox"/> Company	<input checked="" type="checkbox"/> Profit <input type="checkbox"/> Non-Profit	<input type="checkbox"/> EBE	<input type="checkbox"/> Pennsylvania <input type="checkbox"/> Pittsburgh <input type="checkbox"/> Allegheny County

- ☐ Security Clearance has been obtained ☐ Resume is attached
☐ Security Clearance will be obtained before contractor begins work
☒ Security Clearance not needed, as contractor will not be working with children

Total Contract Amount: \$ <u>\$287,000.00</u>		Account Number(s)				
		Resp.	Fund	Func.	Obj.	Amount
Rate of Payment _____ per _____						
<input checked="" type="checkbox"/> General Fund:	<u>CIPD/Assessment</u>	1300	010	2813	340	\$7,000.00
	<u>Department</u>	1300	010	2813	610	\$20,000.00
<input checked="" type="checkbox"/> Supplemental Fund	_____	4800	16T	2813	610	\$260,000.00
Account Name _____						

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☐ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

Board authorization is requested to enter into an agreement with the following vendors: Sopris West, University of Oregon, Data Recognition Corporation (DRC), and CTB McGraw Hill for the purchase of various testing materials and the services for the period March 1, 2014 through December 31, 2014. These assessments will provide the District with data on student literacy and numeracy skills, diagnostic, formative and/or summative assessment data in reading, math, science, and writing, scholastic achievement tests, and the reporting of assessment results for use by schools and central administration.

Total contract amount shall not exceed \$287,000 with (\$7,000) coming from account line 001-1300-010-2813-340; (\$20,000) from account line 001-1300-010-2813-610 and (\$260,000) from account line 001-4800-16T-2813-610.

Who will the services benefit?

Students and Staff

Where will the services occur? (location)

Throughout the District

Additional person(s) accountable for this tab

Board Action Information Sheet

Additional Information:

Sopris West
PO Box 1809
Longmont, Colorado, 890502

University of Oregon
1211 University of Oregon
Idea-Education Annex
Eugene, OR 97403

Data Recognition (DRC)
13490 Bass Lake Rd.
Maple Grove, MN 55311

CTB/McGraw Hill
PO Box 150
Monterey, CA 93942

Board Action Information Sheet

6

Action Item #
February 2014
Action Month



Michael McNamara
Submitted By
Daryl Saunders
Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

Allegheny City Electric, Inc.

3080 Babcock Boulevard

Pittsburgh, PA 15237

Indicate the category of this contract:

☒ NEW ☐ RENEWAL

<input type="checkbox"/> Individual	<input type="checkbox"/> Minority <input type="checkbox"/> Non-Minority	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> City Resident <input type="checkbox"/> Non-Resident
<input checked="" type="checkbox"/> Company	<input checked="" type="checkbox"/> Profit <input type="checkbox"/> Non-Profit	<input type="checkbox"/> EBE	<input checked="" type="checkbox"/> Pennsylvania <input type="checkbox"/> Pittsburgh <input checked="" type="checkbox"/> Allegheny County

- ☐ Security Clearance has been obtained ☐ Resume is attached
☒ Security Clearance will be obtained before contractor begins work
☐ Security Clearance not needed, as contractor will not be working with children

Total Contract Amount: \$ <u>\$34,900.00</u>		Account Number(s)				
		Resp.	Fund	Func.	Obj.	Amount
Rate of Payment <u>Progress Pymts. per</u>						
<input type="checkbox"/> General Fund:	Department					
<input checked="" type="checkbox"/> Supplemental Fund		6300	375	4640	450	\$34,900.00
Account Name						

District Goals: ☐ 1. Maximum academic achievement ☒ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

PITTSBURGH GREENFIELD PRE K-8
Electrical Work
Project ES13-105-34
Cafeteria Lighting and Ceiling
Total Project Budget Estimate: \$80,000

It is recommended that the project be awarded to the lowest responsible bidder as follows:
Allegheny City Electric, Inc. for a total of \$34,900.00.

See "Additional Information".

Who will the services benefit?

Students, faculty members and staff of the school district will benefit from these services.

Where will the services occur? (location)

Pittsburgh Greenfield Pre K-8

Additional person(s) accountable for this tab

Board Action Information Sheet

6

Action Item #

February 2014

Action Month

The operating period shall be from February 27, 2014 to December 31, 2014.

Explain why an external contract is necessary to provide these services?

Indicate process for making recommendation:

☐ Negotiated

☐ Solicited Proposals

☒ Competitive Bid

Describe the expected results of this activity:

Completed project work

If this is a contract renewal, indicate the original objective of this activity:

Has objective been met? ☐ Yes; ☐ No

Please explain how the objective was met or why the objective was not met:

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

Will evaluation be made on the basis of predetermined written criteria? ☐ Yes ☒ No

Will there be a tangible work product at the completion of the contract? ☒ Yes ☐ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

Completed project work

Board Action Information Sheet

Additional Information:

PITTSBURGH GREENFIELD PRE K-8

Electrical Work

Project ES13-105-34

Cafeteria Lighting and Ceiling

Total Project Budget Estimate: \$80,000

CONTRACTOR	BASE BID
<u>Allegheny City Electric, Inc.</u>	<u>\$ 34,900</u>
Merit Electrical Group, Inc.	38,900
Independent Mechanical	39,000
Pitt Electric, Inc.	39,250
Frankl Electric, Inc.	43,500
Air Technology, Inc.	47,316
Wheels Mechanical Contracting	64,000

It is recommended that the bid be awarded to the lowest responsible bidder as follows:

Allegheny City Electric, Inc. for a total of \$34,900.

The operating period is from February 27, 2014 through December 31, 2014. Total contract amount shall not exceed \$34,900 from account line 6300-375-4640-450.

Board Action Information Sheet

7

Action Item #
February 2014
Action Month



Michael McNamara
Submitted By
Daryl Saunders
Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

ALL BIDS REJECTED

Indicate the category of this contract:

☒ NEW ☐ RENEWAL

<input type="checkbox"/> Individual	<input type="checkbox"/> Minority <input type="checkbox"/> Non Minority	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> City Resident <input type="checkbox"/> Non-Resident
<input type="checkbox"/> Company	<input type="checkbox"/> Profit <input type="checkbox"/> Non-Profit	<input type="checkbox"/> EBE	<input type="checkbox"/> Pennsylvania <input type="checkbox"/> Pittsburgh <input type="checkbox"/> Allegheny County

- ☐ Security Clearance has been obtained ☐ Resume is attached
☒ Security Clearance will be obtained before contractor begins work
☐ Security Clearance not needed, as contractor will not be working with children

Total Contract Amount: \$ _____	Account Number(s)				
	Resp.	Fund	Func.	Obj.	Amount
Rate of Payment _____ per _____					
<input type="checkbox"/> General Fund:					
Department _____					
<input checked="" type="checkbox"/> Supplemental Fund	6300	375	4640	450	
Account Name _____					

District Goals: ☐ 1. Maximum academic achievement ☒ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

PITTSBURGH GREENFIELD PRE K-8
General Work
Project ES13-105-31
Cafeteria Lighting and Ceiling
Total Project Budget Estimate: \$80,000

It is recommended that the project be rejected and rebid.

See "Additional Information".

Who will the services benefit?

Students, faculty members and staff of the school district will benefit from these services.

Where will the services occur? (location)

Pittsburgh Greenfield Pre K-8

Additional person(s) accountable for this tab

Board Action Information Sheet

7

Action Item #

February 2014

Action Month

The operating period shall be from _____ to _____.

Explain why an external contract is necessary to provide these services?

Indicate process for making recommendation:

☐ Negotiated

☐ Solicited Proposals

☒ Competitive Bid

Describe the expected results of this activity:

If this is a contract renewal, indicate the original objective of this activity:

Has objective been met? ☐ Yes; ☐ No

Please explain how the objective was met or why the objective was not met:

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

Will evaluation be made on the basis of predetermined written criteria? ☐ Yes ☐ No

Will there be a tangible work product at the completion of the contract? ☐ Yes ☐ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

Board Action Information Sheet

Additional Information:

PITTSBURGH GREENFIELD PRE K-8

General Work

Project ES13-105-31

Cafeteria Lighting and Ceiling

Total Project Budget Estimate: \$80,000

CONTRACTOR	BASE BID
* Plavchak Construction Co., Inc.	\$ 29,800
Air Technology, Inc.	44,077

**Contractor was found to be noncompliant with the School District's EBE policy.*

It is recommended that all bids be rejected and the project rebid.

Board Action Information Sheet

8

Action Item #
February 2014
Action Month



Michael McNamara

Submitted By
Daryl Saunders
Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

Allegheny City Electric, Inc.

3080 Babcock Boulevard

Pittsburgh, PA 15237

Indicate the category of this contract:

☒ NEW ☐ RENEWAL

<input type="checkbox"/> Individual	<input type="checkbox"/> Minority <input type="checkbox"/> Non Minority	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> City Resident <input type="checkbox"/> Non-Resident
<input checked="" type="checkbox"/> Company	<input type="checkbox"/> Profit <input type="checkbox"/> Non-Profit	<input type="checkbox"/> EBE	<input checked="" type="checkbox"/> Pennsylvania <input type="checkbox"/> Pittsburgh <input checked="" type="checkbox"/> Allegheny County

- ☐ Security Clearance has been obtained ☐ Resume is attached
☒ Security Clearance will be obtained before contractor begins work
☐ Security Clearance not needed, as contractor will not be working with children

Total Contract Amount: \$ <u>\$56,700.00</u>		Account Number(s)				
		Resp.	Fund	Func.	Obj.	Amount
Rate of Payment <u>Progress Pymts. per</u>						
<input type="checkbox"/> General Fund:	Department					
<input checked="" type="checkbox"/> Supplemental Fund		6300	375	4640	450	\$56,700.00
Account Name						

District Goals: ☐ 1. Maximum academic achievement ☒ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

PITTSBURGH LANGLEY K-8
Electrical Work
Project ES13-102-34
Pool Locker Room Lighting
Total Project Budget Estimate: \$80,000

It is recommended that the project be awarded to the lowest responsible bidder as follows:
Allegheny City Electric, Inc. for a total of \$56,700.

See "Additional Information".

Who will the services benefit?

Students, faculty members and staff of the school district will benefit from these services.

Where will the services occur? (location)

Pittsburgh Langley K-8

Additional person(s) accountable for this tab

Board Action Information Sheet

8

Action Item #

February 2014

Action Month

The operating period shall be from February 27, 2014 to December 31, 2014.

Explain why an external contract is necessary to provide these services?

Indicate process for making recommendation:

☐ Negotiated

☐ Solicited Proposals

☒ Competitive Bid

Describe the expected results of this activity:

Completed project work

If this is a contract renewal, indicate the original objective of this activity:

Has objective been met? ☐ Yes; ☐ No

Please explain how the objective was met or why the objective was not met:

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

Will evaluation be made on the basis of predetermined written criteria? ☐ Yes ☒ No

Will there be a tangible work product at the completion of the contract? ☒ Yes ☐ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

Completed project work

Board Action Information Sheet

Additional Information:

PITTSBURGH LANGLEY K-8

Electrical Work

Project ES13-102-34

Pool Locker Room Lighting

Total Project Budget Estimate: \$80,000

CONTRACTOR	BASE BID
<u>Allegheny City Electric, Inc.</u>	<u>\$ 56,700</u>
Merit Electrical Group, Inc.	62,800
Wheels Mechanical Contracting	74,000
Pitt Electric, Inc.	74,295
Air Technology, Inc.	80,756
Frankl Electric, Inc.	115,000

It is recommended that the bid be awarded to the lowest responsible bidder as follows:

Allegheny City Electric, Inc. for a total of \$56,700.

The operating period is from February 27, 2014 through December 31, 2014. Total contract amount shall not exceed \$56,700 from account line 6300-375-4640-450.

Board Action Information Sheet

9
Action Item #
February 2014
Action Month



Paula B. Castleberry
Submitted By
Ira Weiss
Person Accountable

Consultants/Contracted Services

(not to be used for District employees)

Name of Consultant or Firm:

Address:

Colette Holt, Attorney at Law
3350 Brunell Drive
Oakland CA 94602

Indicate the category of this contract:

☒ NEW ☐ RENEWAL

<input type="checkbox"/> Individual	<input type="checkbox"/> Minority <input type="checkbox"/> Non Minority	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> City Resident <input type="checkbox"/> Non-Resident
<input checked="" type="checkbox"/> Company	<input checked="" type="checkbox"/> Profit <input type="checkbox"/> Non-Profit	<input checked="" type="checkbox"/> EBE	<input type="checkbox"/> Pennsylvania <input type="checkbox"/> Pittsburgh <input type="checkbox"/> Allegheny County

- ☐ Security Clearance has been obtained ☐ Resume is attached
☐ Security Clearance will be obtained before contractor begins work
☒ Security Clearance not needed, as contractor will not be working with children

Total Contract Amount: \$ <u>\$3,750.00</u>		Account Number(s)				
		Resp.	Fund	Func.	Obj.	Amount
Rate of Payment <u>\$375</u> per hour						
<input checked="" type="checkbox"/> General Fund:	<u>Minority/Women Bus</u>	<u>0200</u>	<u>010</u>	<u>2390</u>	<u>330</u>	<u>\$3,750.00</u>
	Department	—	—	—	—	—
<input type="checkbox"/> Supplemental Fund	Account Name	—	—	—	—	—

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☒ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this contract and how will it be implemented? (Please write in complete sentences)

The purpose of this contract is to conduct a legal review of and provide recommendations on our strategic plan and supporting documents. The District's Eligible Business Enterprise (EBE) Policy was adopted in 2008. As a result we have drafted a strategic plan with procedures and recommended initiatives. Our current plan includes a combination of race/gender-conscious and race/gender-neutral initiatives. A disparity study was conducted for the School District in 1996. No current analysis has been performed. Because we do not have a 'current' disparity study on file we sought out a consultant with expertise in this specific area to ensure that we are moving forward within the confines of the law.

Who will the services benefit?

The services will benefit the District as a whole because it will protect us from becoming a passive participant in any unlawful discrimination as it pertains to our procurement practices.

Where will the services occur? (location)

The services will be provided throughout the District however chief responsibility for implementation will reside at the Service Center and the Administration building.

Ira Weiss, Esquire

Additional person(s) accountable for this tab

Board Action Information Sheet

9

Action Item #

February 2014

Action Month

The operating period shall be from March 1, 2014 to April 30, 2014.

Explain why an external contract is necessary to provide these services?

This review requires an unbiased, expert, legal opinion providing solutions and recommendations based on nationwide best practices consistent with existing legal requirements.

Indicate process for making recommendation:

☐ Negotiated

☒ Solicited Proposals

☐ Competitive Bid

Describe the expected results of this activity:

A comprehensive document providing strategic procedures and practices to support the EBE Policy. Strategic practices that can withstand legal scrutiny while increasing MBE and WBE participation on all publicly bid and negotiated contracts.

If this is a contract renewal, indicate the original objective of this activity:

N/A

Has objective been met? ☐ Yes; ☐ No

Please explain how the objective was met or why the objective was not met:

N/A

Data Source utilized, or if a new contract, that will be utilized to evaluate contractor performance:

Will evaluation be made on the basis of predetermined written criteria? ☐ Yes ☐ No

Will there be a tangible work product at the completion of the contract? ☒ Yes ☐ No

If there is a tangible work product expected, please describe expectations and name the custodian of the work product:

A comprehensive document providing strategic procedures and practices to support the EBE Policy.

Board Action Information Sheet

Additional Information:

Colette Holt provides legal counsel and consulting services to governments and businesses on procurement and contracting; employment discrimination; regulatory compliance; organizational change; program development, evaluation and implementation; and issues relating to inclusion, diversity and affirmative action. Ms. Holt is a nationally recognized expert in designing, implementing and defending affirmative action programs. She has concentrated her practice in these areas for over 20 years, after serving in senior legal and management government positions.

In particular, she provides expert witness testimony and consultations in suits involving public and private procurement and employment policies. Ms. Holt evaluates the effectiveness of employment and contracting policies and processes, and proposes solutions to support leadership's commitment to improvement and innovation. She has served as co-consultant with and counsel to economics consulting firms in conducting numerous studies of contracting and employment discrimination. In addition to work for public sector clients, the firm counsels government vendors on compliance with federal employment and procurement regulations.

Ms. Holt is General Counsel to the American Contract Compliance Association, the national organization of officials responsible for minority, women and disadvantaged business initiatives. Ms. Holt is a frequent author and media commentator on affirmative action, and employment topics. She is the former Vice-Chair of the American Bar Association's Public Contract Law Section. Ms Holt has been appointed an Adjunct Professor at the Loyola University School of Law and The John Marshall Law School.

(see attachment for more information)

Board Action Information Sheet

10
 Action Item #
 February 2014
 Action Month



Ronald J. Joseph
 Submitted By
 Ronald J. Joseph
 Person Accountable

PAYMENTS AUTHORIZED

- ☐ Teachers
☐ Other Staff

☐ Students
☐ Parents

☐ Outside Firm or Person

Name: _____
 Address: _____

- ☐ Security Clearance has been obtained.
☐ Security Clearance will be obtained before contractor begins work.
☐ Security Clearance not needed, as contractor will not be working with children.

☐ Resume is attached.

Payment Data

Total Cost This Action:		Account Number(s):				
		<u>Resp</u>	<u>Fund</u>	<u>Func</u>	<u>Obj</u>	<u>Amount</u>
<input type="checkbox"/> General Fund						
	Department					
<input type="checkbox"/> Supplemental Fund						
	Name					
	Name					

District Goals:
☐ 1. Maximum academic achievement
☐ 2. Safe and orderly learning environment
☐ 3. Efficient and effective support operations
☐ 4. Efficient & equitable distribution of resources to address the needs of all students
☐ 5. Improved public confidence and strong parent/community engagement

For what purpose are these funds being requested and how will it be implemented? (Please write in complete sentences)

RESOLVED, That the daily payments made in January in the amount of \$45,633,207.51 be ratified, the payments having been made in accordance with the Rules of the Board and the Public School Code.

Who will this benefit?

Where and when will the activities/services occur? (location)

 Additional person(s) accountable for this tab

Board Action Information Sheet

11
 Action Item #
 February 2014
 Action Month



PRC
 Pamela Capretta
 Submitted By
 Ira Weiss/Ronald Joseph
 Person Accountable

PAYMENTS AUTHORIZED

- ☐ Teachers
☐ Other Staff

☐ Students
☐ Parents

☒ Outside Firm or Person

Name: Aon Risk Service Central, Inc.
 Address: EQT Plaza - 10th Floor - 625 Liberty Avenue
 Pittsburgh, PA 15222-3110

- ☐ Security Clearance has been obtained.
☐ Security Clearance will be obtained before contractor begins work.
☒ Security Clearance not needed, as contractor will not be working with children.

☐ Resume is attached.

Payment Data

Total Cost This Action:	<u>\$4,364.00</u>	Account Number(s):				
		<u>Resp</u>	<u>Fund</u>	<u>Func</u>	<u>Obj</u>	<u>Amount</u>
<input checked="" type="checkbox"/> General Fund	<u>LAW</u>	<u>0201</u>	<u>010</u>	<u>2590</u>	<u>523</u>	
	Department					
<input type="checkbox"/> Supplemental Fund	Name					
	Name					

District Goals:
☐ 1. Maximum academic achievement
☐ 2. Safe and orderly learning environment
☒ 3. Efficient and effective support operations
☐ 4. Efficient & equitable distribution of resources to address the needs of all students
☐ 5. Improved public confidence and strong parent/community engagement

For what purpose are these funds being requested and how will it be implemented? (Please write in complete sentences)

RESOLVED, That the Board of Public Education of the School District of Pittsburgh authorize its proper officers to purchase property, machinery and general liability insurance for One Twenty One 9th Street Condominium Association insurance coverage from CNA Insurance through AON Risk Solutions for the period March 1, 2014 through March 1, 2015. The loss limit is \$2,000,000 with a \$10,000 deductible at an annual premium of \$4,364 payable from account line 001-0201-010-2590-523.

Who will this benefit?

All stakeholders benefit from securing District assets

Where and when will the activities/services occur? (location)

N/A

Alin McIver

Additional person(s) accountable for this tab

Board Action Information Sheet

12

Action Item #
February 2014
Action Month



Pamela Capretta *Pce*
Submitted By
Ronald Joseph/Ira Weiss *IRW*
Person Accountable

PAYMENTS AUTHORIZED

- ☐ Teachers ☐ Students ☒ Outside Firm or Person
☐ Other Staff ☐ Parents

Name: Aon Risk Service Central, Inc.
Address: EQT Plaza - 10th Floor - 625 Liberty Avenue
Pittsburgh, PA 15222-3110

- ☐ Security Clearance has been obtained. ☐ Resume is attached.
☐ Security Clearance will be obtained before contractor begins work.
☒ Security Clearance not needed, as contractor will not be working with children.

Payment Data

Total Cost This Action:	<u>\$184,292.00</u>	Account Number(s):				
		<u>Resp</u>	<u>Fund</u>	<u>Func</u>	<u>Obj</u>	<u>Amount</u>
<input type="checkbox"/> General Fund						
	Department					
<input checked="" type="checkbox"/> Supplemental Fund	<u>Workers' Comp</u>	<u>6000</u>	<u>702</u>	<u>2891</u>	<u>529</u>	<u>\$184,292.00</u>
	Name					
	Name					

District Goals: ☐ 1. Maximum academic achievement ☒ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

For what purpose are these funds being requested and how will it be implemented? (Please write in complete sentences)

RESOLVED, That the appropriate officers of the Board authorize the purchase of excess Workers' Compensation insurance coverage in accordance with the Commonwealth of Pennsylvania's self-insurance requirements from State National through the AON Risk Solution, for the period March 1, 2014 to March 1, 2015. The loss limit is statutory with a \$750,000 retention, at an annual premium of \$184,292 payable from 001-6000-702-2891-529.

Who will this benefit?

All students benefit from Workers' Compensation cost controls, to the extent that a greater percentage of funds can be allocated for instructional purposes.

Where and when will the activities/services occur? (location)

N/A

Casselberry/Wittman

Additional person(s) accountable for this tab

Board Action Information Sheet

13

Action Item #
February 2014
Action Month



PCC
Pamela Capretta

Submitted By
Ronald J. Joseph/Ira Weiss
Person Accountable

PAYMENTS AUTHORIZED

- ☐ Teachers ☐ Students ☒ Outside Firm or Person
☐ Other Staff ☐ Parents

Name: Aon Risk Service Central, Inc.
Address: EQT Plaza - 10th Floor - 625 Liberty Avenue
Pittsburgh, PA 15222-3110

- ☐ Security Clearance has been obtained. ☐ Resume is attached.
☐ Security Clearance will be obtained before contractor begins work.
☒ Security Clearance not needed, as contractor will not be working with children.

Payment Data

Total Cost This Action:	\$22,224.86	Account Number(s):				
<input checked="" type="checkbox"/> General Fund	LAW	Resp 0201	Fund 010	Func 2590	Obj 523	Amount \$22,224.86
	Department					
<input type="checkbox"/> Supplemental Fund						
	Name					
	Name					

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

For what purpose are these funds being requested and how will it be implemented? (Please write in complete sentences)

RESOLVED, That the Board of Public Education of the School District of Pittsburgh authorize its proper officers to purchase nurse practitioners, occupational therapists and physical therapists professional liability insurance coverage from Evanston Insurance through AON Risk Solutions for the period March 1, 2014 through March 1, 2015. The loss limit is \$1,000,000 with a \$2,500 deductible at an annual premium of \$22,224.86 payable from account line 001-0201-010-2590-523.

Who will this benefit?

All stakeholder benefit from limiting the Districts' risk exposure.

Where and when will the activities/services occur? (location)

N/A

Leah-Rae Bivins

Additional person(s) accountable for this tab

Board Action Information Sheet

14

Action Item #

February 2014

Action Month



Allen R. Biestek

Submitted By

Daryl Saunders

Person Accountable

GENERAL AUTHORIZATION

Payment Data

Total Cost This Action:	<u>\$0.00</u>	Account Number(s):				
<input type="checkbox"/> General Fund		<u>Resp</u>	<u>Fund</u>	<u>Func</u>	<u>Obj</u>	<u>Amount</u>
	<u>Department</u>					
<input type="checkbox"/> Supplemental Fund						
	<u>Name</u>					
	<u>Name</u>					

District Goals: ☐ 1. Maximum academic achievement ☒ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

RESOLVED, That the appropriate officers of the Board authorize the submission of Part J, Plan Con, to the Pennsylvania State Department of Education for addition and renovation of Pittsburgh Concord Pre K-5

Part J - Final Costs

Who will this benefit?

Students, faculty members and staff of the school district

Where will the activities/services occur and how was this school/location selected? (if applicable)

Pittsburgh Concord Pre K-5

Daryl Saunders

Additional person(s) accountable for this tab

Board Action Information Sheet

15

Action Item #

February 2014

Action Month



Nicholas Vacsulka

Submitted By

Ronald Joseph

Person Accountable

GENERAL AUTHORIZATION

Payment Data

Total Cost This Action:		Account Number(s):				
		Resp	Fund	Func	Obj	Amount
<input checked="" type="checkbox"/> General Fund	Plant Operations	6601	010	2620	621	
	Department					
<input type="checkbox"/> Supplemental Fund						
	Name					
	Name					

District Goals: ☐ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☐ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to authorize signature of a Customer Consent Agreement acknowledging the sale of EQT(Equitable Energy LLC) Corporation's existing Natural Gas Supply Contracts to UGI Energy Services, LLC. UGI will assume ownership of EQT's natural gas supply contracts with all other terms and conditions, including price remaining the same for the remainder of EQT's Natural Gas Basis Agreements. The current agreements began January 1, 2013 and expires December 31, 2014, and is for the supply of natural gas to the District's nineteen Peoples Gas served buildings under the Natural Gas Basis Agreement and the District's sixty-five Equitable Gas served buildings under another Natural Gas Basis Agreement.

Total costs vary upon actual consumption at District facilities, payable from Account 6601-010-2620-621.

Who will this benefit?

All students benefit from lower natural gas costs for the remainder of the contract.

Where will the activities/services occur and how was this school/location selected? (if applicable)

All Nineteen Peoples Gas served buildings and sixtyfive Equitable Gas served buildings throughout the District.

Ted Lohner

Additional person(s) accountable for this tab

Board Action Information Sheet

16

Action Item #

February 2014

Action Month



^{S.F.}
Lorraine Marnet/Sam Franklin

Submitted By

Jody Spolar

Person Accountable

GENERAL AUTHORIZATION

Payment Data

Total Cost This Action:		\$398,160.00	Account Number(s):			
<input type="checkbox"/> General Fund	IT		Resp 1412	Fund 16N	Func 2840	Obj 330
	Department		1512	16N	2840	330
<input checked="" type="checkbox"/> Supplemental Fund	BMGF		1612	16N	2840	330
	Name					
	Name					

District Goals: ☒ 1. Maximum academic achievement ☐ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

Board authorization is requested to amend Item 11, Committee on Business/Finance, amended by the Board on October 24, 2012, previously amended by the Board on January 25, 2012 as Item C1, Committee on Business/Finance, and originally approved by the Board at the July 27, 2011 Legislative meeting as Item B4, Committee on Business/Finance.

Reason for Amendment:

This amendment will increase the contract total by \$398,160. This increase shall not exceed a total of \$1,898,160.00. The reason for this Amendment is to begin the next phase of work with Argus Associates.

Argus Associates provides specialized information technology personnel. These personnel helped deliver real-time information and analytic capabilities to staff and schools via the Data Warehouse and the reporting portal PPS Insight. This has facilitated PPS decision making and has put easy to access information into the hands of teachers and school leaders. This amendment would enhance PPS Insight, and the reports included therein, thereby providing teachers and school administrators easier access to pertinent information from various sources regarding their students. Additional focus would be enhancement to the Secure Documents site, which electronically distributes confidential information to teachers, reducing the need for conventional mailings and e-mail. The amount requested would continue the gradual transition of skills and resources to internal staff.

This was a commitment of our grant, and the work is supplementally

(See additional information)

Who will this benefit?

The goal of this work is to distribute comprehensive information to schools in an easy-to-use format, thereby helping Principals, Teachers, Counselors and District Administrators in decision making.

Where will the activities/services occur and how was this school/location selected? (if applicable)

Bellefield

Lorraine Marnet, Mark Campbell

Additional person(s) accountable for this tab

Board Action Information Sheet

Additional Information:

Original Item - October 24, 2012

RESOLVED, That the appropriate officers of the Board be authorized to enter into a contract with Argus Associates, beginning July 28, 2011 and ending June 30, 2016 at a cost not to exceed \$1.5 million to provide Database Analyst services, System Analyst Services, and Programmer services to support technology work related to human capital. The projects to be included in this contract will focus on making operational Teacher Effectiveness Measure based on multiple measures and other data-related human resources initiatives. Additionally, Argus Associates will provide the specialized information technology expertise needed to deliver accurate, up-to-date, clear information to staff and schools in a timely manner in order to facilitate decision-making, and also to assist in building staff skills and District process so that the work can continue beyond the supplemental funding from the Bill & Melinda Gates Foundation, which is being used to fund this contract.

The total contract amount shall not exceed a total of \$1,500,000 from account line 1012-16N-2840-330.

Amended Item: (February 26, 2014)

RESOLVED, That the appropriate officers of the Board be authorized to enter into a contract with Argus Associates, beginning July 28, 2011 and ending June 30, 2016 at a cost not to exceed \$1,898,160 to provide Database Analyst services, System Analyst Services, and Programmer services to support technology work related to human capital. The projects to be included in this contract will focus on making operational Teacher Effectiveness Measure based on multiple measures and other data-related human resources initiatives. Additionally, Argus Associates will provide the specialized information technology expertise needed to deliver accurate, up-to-date, clear information to staff and schools in a timely manner in order to facilitate decision-making, and also to assist in building staff skills and District process so that the work can continue beyond the supplemental funding from the Bill & Melinda Gates Foundation, which is being used to fund this contract. This additional support would enhance PPS Insight, and the reports included therein, thereby providing teachers and school administrators easier access to pertinent information from various sources regarding their students. Additional focus would be enhancement to the Secure Documents site, which electronically distributes confidential information to teachers, reducing the need for conventional mailings and e-mail. The amount requested would continue the gradual transition of skills and resources to internal staff.

The total contract amount shall not exceed a total of \$1,898,160 from account line XX12-16N-2840-330.

Based on progress made to date, we have received multiple requests to continue building upon the reporting foundation established through PPS Insight and the Data Warehouse. We expect to enhance the reporting capabilities, broadening scope to reach more staff's needs, while also transitioning knowledge to internal staff in order to be able to sustain this work past June, 2016.

Additional Information:

A Data Warehouse was built that loads student and teacher level data each night from multiple sources, bringing previously difficult-to-analyze data together for a comprehensive student and/or school view.

A reporting portal, PPS Insight, was established, which currently houses sixteen reports covering Assessment, Attendance and Teacher Effectiveness. PPS Insight also houses Secure Document Reporting, which currently stores 3,200 confidential teacher reports for their individual access only. This secured site has replaced previously manual technology and manual mailings. Based on this progress, new priorities and requests continue to emerge, illuminating new District level needs surrounding information, reporting and process. The continuation of this work cannot be addressed in the time and budget allotted with existing district resources.

Tangible work products include: 1) the expansion of the Data Warehouse to include additional student and staff level data to meet current and future reporting needs 2) the expansion of PPS Insight and Secure Document Reporting to include new reporting capabilities, such as Dashboard and Cube analytic 3) Detailed user-based documentation and training materials to broaden report use by additional user groups

The IT Department will be responsible for the technical aspect of this work. Other Departments, such as HCIS, Student Services and RAA, will be responsible for establishing business rules, report specifications and policies.

The scope of work for this agreement includes:

- Importing assessment, student address, staff attendance, and other needed data to the Data Warehouse for reporting
- Enhancing the current Secure Document Reporting site to include additional documents, such as HR forms
- Building new reports which focus on assessment analytic along with school and student profile reports
- Rolling out and training users on new reporting capabilities in the form of Dashboards and Cubes
- Analyzing and making necessary data-load changes as a result of the new Student Information System
- Training internal staff to assume all of the above mentioned roles and responsibilities

Board Action Information Sheet

17

Action Item #

February 2014

Action Month



Sanjeeb Manandhar

Submitted By

Darv Saunders

Person Accountable

GENERAL AUTHORIZATION

Payment Data

Total Cost This Action:	<u>(\$35,000.00)</u>	Account Number(s):				
<input checked="" type="checkbox"/> General Fund		Resp	Fund	Func	Obj	Amount
		6303	010	4600	431	(\$35,000.00)
<input type="checkbox"/> Supplemental Fund						
	Department					
	Name					
	Name					

District Goals: ☐ 1. Maximum academic achievement ☒ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

RESOLVED, that the Board of Directors of the School District of Pittsburgh authorize its proper officers to amend Item #18, Committee on Business and Committee on Finance, Contract 0F2626 with Air Technology, Inc., amended for \$50,000 by the Board at the Legislative meeting of November 26, 2013 and originally approved at the December 19, 2012 Legislative meeting.

Reason for the Amendment:

The purpose of the amendment is to deduct \$35,000 from the 2013 portion of the contract to cover additional costs on the boiler burner and elevator maintenance contracts.

Original Item: (November 26, 2013)

To deduct \$50,000 for year 2013 to fund additional maintenance projects throughout the District. The total contract amount shall not exceed \$350,000 from account line 6300-010-4600-431.

Amended Item: (February 26, 2014)

To deduct \$35,000 for year 2013 to fund additional costs on the boiler burner and elevator maintenance contracts. Total contract amount shall not exceed \$315,000 from account line 6300-010-4600-431.

Who will this benefit?

Students, faculty members and staff of the school district will benefit from these services.

Where will the activities/services occur and how was this school/location selected? (if applicable)

Throughout the school district

Michael McNamara

Additional person(s) accountable for this tab

Board Action Information Sheet

18

Action Item #
February 2014
Action Month



Michael McNamara
Submitted By
Darvi Saunders
Person Accountable

MM
DS

GENERAL AUTHORIZATION

Payment Data

Total Cost This Action:	<u>\$100,000.00</u>	Account Number(s):				
<input type="checkbox"/> General Fund		Resp	Fund	Func	Obj	Amount
	Department					
<input checked="" type="checkbox"/> Supplemental Fund		6300	022	4660	450	\$100,000.00
	Name					
	Name					

District Goals: ☐ 1. Maximum academic achievement ☒ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

RESOLVED, that the Board of Directors of the School District of Pittsburgh authorize its proper officers to amend Item #19, Committee on Business and Committee on Finance, Contract 0F2507 with Air Technology, Inc. previously approved for \$150,000 by the Board at the Legislative meeting of July 25, 2012. The term of the contract is from July 26, 2012 through December 31, 2013.

Reason for the Amendment:

The purpose of this amendment is to add \$100,000 to complete installation of ADA, welcome and exterior directional signage at twenty-eight (28) schools. (See "Additional Information".)

Original Item:

Air Technology, Inc. for new school and directional signage at various schools in the District. Award of this contract is based on the lowest sum-total that incorporates the hourly labor rates and material/equipment for the required work. The total contract amount shall not exceed \$150,000 from account line 6300-369-4660-450.

Amended Item:

Air Technology, Inc. to complete installation of ADA, welcome and directional signage at twenty-eight (28) schools and other locations if the need arises. Total increase to this contract shall not exceed \$100,000 for the period February 27, 2014 to December 31, 2014. The total contract amount shall not exceed \$250,000 from account line 6300-022-4660-450.

Who will this benefit?

Students, faculty, staff and community members of the District will benefit from these services.

Where will the activities/services occur and how was this school/location selected? (if applicable)

Twenty-eight (28) schools and other locations if the need arises.

Allen Biestek

Additional person(s) accountable for this tab

Board Action Information Sheet

Additional Information:

Signage Sites

1. Arlington 3-8
2. Arlington Pre K-2
3. Chartiers ECC
4. Colfax K-8
5. Conroy
6. Crescent ECC
7. Faison K-5
8. Fulton Pre K-5
9. Grandview K-5
10. Greenfield Pre K-8
11. King Pre K-8
12. Liberty K-5
13. Lincoln Pre K-5
14. Linden K-5
15. Manchester Pre K-8
16. Mifflin Pre K-8
17. Miller Pre K-5
18. Minadeo Pre K-5
19. Montessori Pre K-8
20. Oliver Citywide Academy
21. Phillips K-5
22. Spring Garden ECC
23. Spring Hill K-5
24. Student Achievement Center
25. Sunnyside Pre K-8
26. Weil Pre K-5
27. Whittier K-5
28. Woolslair K-5

Board Action Information Sheet

19

Action Item #
February 2014
Action Month



Michael McNamara *MJM*
Submitted By
Darvi Saunders *DS*
Person Accountable

GENERAL AUTHORIZATION

Payment Data

Total Cost This Action:	<u>\$20,000.00</u>	Account Number(s):				
<input checked="" type="checkbox"/> General Fund		<u>Resp</u>	<u>Fund</u>	<u>Func</u>	<u>Obj</u>	<u>Amount</u>
		6303	010	4600	431	\$20,000.00
<input type="checkbox"/> Supplemental Fund	Department					
	Name					
	Name					

District Goals: ☐ 1. Maximum academic achievement ☒ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

RESOLVED, that the Board of Directors of the School District of Pittsburgh authorize its proper officers to amend Item #14, Committee on Business and Committee on Finance, Contract 0F2654 with Combustion Service & Equipment Company previously approved by the Board at the Legislative meeting of December 19, 2012 for \$560,000 for two years (\$280,000 per year)

Reason for the Amendment:

The purpose of the amendment is to add \$20,000 for additional maintenance required to cover additional costs on the boiler burner maintenance contract.

Original Item: (December 19, 2012)

Combustion Service & Equipment Co. for \$280,000 per year for a total of \$560,000 for two years, from account line 6303-010-4600-431.

Amended Item: (February 26, 2014)

Combustion Service & Equipment Co. to add \$20,000 to fund additional costs on the boiler burner maintenance contract. Total contract amount shall not exceed \$580,000 from account line 6303-010-4600-431.

Who will this benefit?

Students, faculty members and staff of the school district will benefit from these services.

Where will the activities/services occur and how was this school/location selected? (if applicable)

Throughout the school district

Wayne Wehrle

Additional person(s) accountable for this tab

Board Action Information Sheet

20

Action Item #

February 2014

Action Month



Michael McNamara

Submitted By

Daryl Saunders

Person Accountable

GENERAL AUTHORIZATION

Payment Data

Total Cost This Action:	<u>\$15,000.00</u>	Account Number(s):				
<input checked="" type="checkbox"/> General Fund		<u>Resp</u>	<u>Fund</u>	<u>Func</u>	<u>Obj</u>	<u>Amount</u>
		6303	010	4600	431	\$15,000.00
<input type="checkbox"/> Supplemental Fund						
	Department					
	Name					
	Name					

District Goals: ☐ 1. Maximum academic achievement ☒ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☐ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

RESOLVED, that the Board of Directors of the School District of Pittsburgh authorize its proper officers to amend Item # 33, Committee on Business and Committee on Finance, Contract 0F2656 with Little Washington Elevator previously approved by the Board at the Legislative meeting of April 24, 2013 for \$130,000 (for a 20-month period).

Reason for the Amendment:

The purpose of the amendment is to add \$15,000 for additional maintenance required on the elevators throughout the District.

Original Item: (April 24, 2013)

Little Washington Elevator for a total of \$130,000. The total amount of the contract is \$130,000 for the twenty-month (20) period, and is budgeted for \$65,000 from April 25, 2013 to December 31, 2013, and \$65,000 for the period of January 1, 2014 to December 31, 2014.

Amended Item: (February 26, 2014)

Little Washington Elevator - To add \$15,000 to fund additional costs on the elevator maintenance contract. Total contract amount shall not exceed \$145,000 from account line 6303-010-4600-431.

Who will this benefit?

Students, faculty members and staff of the school district will benefit from these services.

Where will the activities/services occur and how was this school/location selected? (if applicable)

Throughout the school district

Daryl Saunders

Additional person(s) accountable for this tab

Board Action Information Sheet

21

Action Item #
February 2014
Action Month



Christiana Otuwa

Submitted By

Jerri Lippert/Ronald J. Joseph
Person Accountable

GENERAL AUTHORIZATION

Payment Data

Total Cost This Action:	<u>\$0.00</u>	Account Number(s):				
<input type="checkbox"/> General Fund		<u>Resp</u>	<u>Fund</u>	<u>Func</u>	<u>Obj</u>	<u>Amount</u>
	<u>Department</u>					
<input type="checkbox"/> Supplemental Fund						
	<u>Name</u>					
	<u>Name</u>					

District Goals: ☐ 1. Maximum academic achievement ☒ 2. Safe and orderly learning environment ☒ 3. Efficient and effective support operations ☒ 4. Efficient & equitable distribution of resources to address the needs of all students ☒ 5. Improved public confidence and strong parent/community engagement

What is the purpose of this authorization? (Please write in complete sentences)

RESOLVED, That the Board of Directors of the School District of Pittsburgh authorize its proper officers to accept a proposed KaBOOM Playground at Pittsburgh Weil PreK-5, should the school be selected for such an award. The Weil School PTO is submitting an application to KaBOOM for the building of a playground. KaBOOM matches community partners with corporate sponsors who are currently seeking build opportunity in Pittsburgh. Notification of a funding match by KaBOOM is at its discretion, as there are many projects and opportunities for partnerships being reviewed in the Pittsburgh region. The Agreement will only be signed and executed by Pittsburgh Public Schools if Weil School PTO is awarded a playground build. The PTO has met the \$8,500 equipment co-pay required by KaBOOM through private donations, internal fundraising, and grants (\$10,000 + \$5,000 = \$15,000). With the assistance of the Board of Education and community organizations, the PTO is prepared to move ahead in partnership with KaBOOM.

Who will this benefit?

Pittsburgh Weil PreK-5

Where will the activities/services occur and how was this school/location selected? (if applicable)

The PTO, Pittsburgh Weil PreK-5 families, and school staff identified the playground as a need and a priority and have pursued the BOE's Playground Policy to raise funds, co-plan with Facilities and acquire insurance.

Vidya Patil/Holly Ballard

Additional person(s) accountable for this tab

Board Action Information Sheet

Additional Information:

The Weil School PTO has pursued the development of the playground using the Board of Education's Playground Policy as a guide. The PTO will obtain and maintain the required insurance (\$1M Liability / \$2M Aggregate) at a cost of approximately \$800/year, within one month of a scheduled build date. The PTO has also worked with the District's Facilities Team to review plans for the playground. The City of Pittsburgh Historical Review Commission has provided an approval, and the Weil PTO has obtained zoning approval from the City of Pittsburgh, Department of City Planning. Funds for the Weil School playground will continue to be raised and held in a separate playground account maintained by the Weil School PTO. All site preparation and installation work will be coordinated by PPS Facilities and paid for by either the Weil School PTO (site preparation), or KaBOOM facilitated corporate funder (supervised installation). Maintenance of the playground will be coordinated through KaBOOM in partnership with PPS Facilities, the Weil School PTO and Weil community organizations. In addition to yearly insurance premiums, the PTO will commit no less than \$500/year to the playground fund for ongoing maintenance.



Two Gateway Center • Suite 1700 • 603 Stanwix Street
Pittsburgh, PA 15222 • Phone (412) 281-4967 • Fax (412) 562-0292

BOARD OF TRUSTEES

Gregory R. Spencer
Chair

John Haines
Executive vice Chair

Lennie R. Henry
Vice Chair

Edward E. Guy, Jr.
Vice Chair

Annette Cuffee Gilcrease
Secretary

Darrell E. Smalley
Treasurer

Dale C. Perdue
Legal Counsel

Lucille Dabney
John R. Laymon
Paul G. Patton, Col. USAF (Ret.)
William R. Robinson

HONORARY MEMBERS

*Leon E. Hickman
*Bishop Roy C. Nichols
*Daisy Wilson

MEMBERS EMERITUS

*Bernard H. Jones, Sr.
Founder, President & CEO
*Howard A. Russell, Sr.

*DECEASED

Mark S. Lewis
President and CEO

December 18, 2013

Carl Redwood
Co-Director
Hill District Consensus Group
1835 Centre Avenue, Suite 265
Pittsburgh, PA 15219

Dear Mr. Redwood:

Congratulations! We are pleased to inform you that POISE Foundation has conditionally approved a grant in the amount of \$10,000.00 to the Hill District Consensus Group from the *Greater Hill District Development Growth Fund*. This grant is to support the KaBOOM Playground Project at Pittsburgh Weil and is contingent upon written permission from the Pittsburgh Public School Board. Funds will be released to the Hill District Consensus Group once permission is granted.

If you have any questions or need additional information, please feel free to contact Karris Jackson at (412) 281-4967.

Very truly yours,

Mark S. Lewis

Cc: Justin Shao
Aerion Abney

"A Community is Only as Strong as Its Foundation"

A copy of the official registration and financial information may be obtained from the PA Department of State by calling toll free 1 (800) 732-0999. Registration does not imply endorsement.



January 9, 2014

Ms Bonnie Young Laing
Co-Director
Hill District Consensus Group
1835 Centre Ave
Suite 220
Pittsburgh, PA 15219-4305

Dear Bonnie:

We are pleased to advise you that a grant of **\$5,000** has been approved by McAuley Ministries for the KaBoom! Playground at Pittsburgh Weil School.

Please keep us informed regarding your progress and the project's timeline. We will issue a grant letter for your signature, outlining the payment and reporting requirements for this grant.

We are excited about this project and the opportunity to encourage "play" by providing a safe and attractive playground. We particularly appreciated the community and parent engagement feature of your request. We look forward to hearing about the project and your accomplishments during the year. It is a pleasure to be among your current supporters.

Sincerely,

Michele Rone Cooper
Executive Director, McAuley Ministries

Grantmaking for healthy communities

CC: Eric Ewell, Hill District Education Council

McAULEY MINISTRIES

McAULEY HALL • 3333 FIFTH AVENUE • PITTSBURGH • PA • 15213 • T: 412. 578. 6223 • F: 412. 697. 0266 • www.mcauleyministries.org

PART OF CATHOLIC HEALTH EAST, SPONSORED BY THE SISTERS OF MERCY



**CITY OF
PITTSBURGH**

Department of City Planning

William Peduto
Mayor

Noor Ismail, AICP
Director

January 16, 2014

Mr. Justin Shao
Community Organizer
Hill District Consensus Group
1835 Centre Avenue, Suite 265
Pittsburgh, Pennsylvania 15219

Re: Kaboom Playground Proposal

Dear Mr. Shao:

I am writing in regards to the proposal for a playground at Pittsburgh Weil Elementary School located at 2250 Centre Ave. The parcel identification number is 0010-R-00175-0000-01.

In regards to zoning, the playground is an acceptable accessory use to an elementary school. As currently shown on the site plan, the setback is sufficient for the RM-M zoning district. The interior sideyard setback in the RM-M Zoning District is 10 feet. The plan as currently illustrated would meet zoning regulations.

If you have any questions, please feel free to contact me at kate.rakus@pittsburghpa.gov or 412-255-2470.

Sincerely,

Kate Rakus
Senior Planner



200 Ross Street Pittsburgh Pennsylvania 15219 (412) 255-2200 Fax: (412) 255-2838 TDD: (412) 255-2222

Official Website: www.pittsburghpa.gov/dcp





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
7/10/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Co-op Agency Inc 729 E Lincoln Avenue Myerstown PA 17067-2220	CONTACT NAME: Fay Keller, CISR PHONE (A/C, No. Ext): (717) 866-9747 FAX (A/C, No.): (717) 866-2119 E-MAIL ADDRESS: fkeller@coopagency.com
INSURED Hill district Consensus Group, DBA: Hill 1835 Centre Ave. Pittsburgh PA 15219	INSURER(S) AFFORDING COVERAGE INSURER A Philadelphia Insurance Company 23850 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGESCERTIFICATE NUMBER: **Playground**

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR			PHPK1023389	6/15/2013	6/15/2014	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> N/A						WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
x	Property coverages			PHPK1023389	6/15/2013	6/15/2014	Building \$ 8500 Business Personal Property \$ 10,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Effective 6/21/13 liability and property coverage has been added for playground/park @ 2250 Centre Avenue, Pittsburgh, Pa. 15219-6306.

CERTIFICATE HOLDER**CANCELLATION**

	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE
	Rick Gercak/FAY <i>Richard E. Gercak</i>

ACORD 25 (2010/05)

INS025 (201005).01

© 1988-2010 ACORD CORPORATION. All rights reserved.

The ACORD name and logo are registered marks of ACORD

TRAVEL REIMBURSEMENT APPLICATIONS

The following employees have been approved for travel reimbursement:

NAME/LOCATION

EFFECTIVE DATE

Bauman, Marlena B/Early Intervention

December 16, 2013

Cillo, Frankie/ECC/EHS

January 14, 2014

Cress, Sibylla M./Literacy/CIPD

January 7, 2014

Evangeliste, Megan/ESL

January 30, 2014

Peterson, Tosha/Early Intervention

December 16, 2013

Wiedenhofer, Jamie

October 1, 2013

2/2/14

REPORT OF TRAVEL

January 2014

The following persons have accounted in full for the authorized trips at the expense of the Board (Section 643) and have been reimbursed in accordance with Section 310g of the rules of the Board.

Last Name	First Name	Begin Date	End Date	Purpose	Total YTD	Classification	Destination	Total Cost	Fund	Department
Gavlik	Michael A.	12/5/2013	12/5/2013	Fall Sports Workshop		Official Representative	Mechanicsburg, PA	317.93	010	4815
Manandhar	Sanjeeb	1/2/2014	1/3/2014	Asbestos Refresher Course		Professional Development	Duquesne, PA	504.38	010	6300
Marcoux	Brett	10/29/2013	10/29/2013	Recruiting at a Career Fair		Recruitment	State College, PA	152.55	010	2800
Joseph	Ronald J.	9/30/2013	10/2/2013	Part. Sites to Empower Teach.		Professional Development	Seattle, WA	24.00	010	6000
Friez	Melissa	11/6/2013	11/8/2013	CRIS Convening		Professional Development	Dallas, TX	1,207.70	05S	4810
Washington	Angel	11/7/2013	11/8/2013	CRIS Convening		Professional Development	Dallas, TX	1,333.17	05S	4810
Safran	Kimberly	11/7/2013	11/8/2013	CRIS Convening		Professional Development	Dallas, TX	1,228.79	05S	4810
Genter	Debra	11/6/2013	11/8/2013	CRIS Convening		Professional Development	Dallas, TX	1,114.00	05S	4810
Olszewski	Jo Ann	7/24/2013	7/26/2013	PA Car. & Tech. Educ. Lead.		Professional Development	State College, PA	435.18	06V	4800
Wolfgang	Linda	7/24/2013	7/26/2013	PA Car. & Tech. Educ. Lead.		Professional Development	State College, PA	740.48	06V	4800
Duckett	Brendan	11/5/2013	11/8/2013	Integrated Learning Conf.		Professional Development	State College, PA	800.00	06V	4800
Tyhnas	Darcy	11/5/2013	11/8/2013	Integrated Learning Conf.		Professional Development	State College, PA	714.94	06V	4800
Mavracic	Douglas	11/18/2013	11/19/2013	Stud. Occup. Comp. Test.		Professional Development	State College, PA	40.50	06V	4800
Olszewski	Jo Ann	11/6/2013	11/7/2013	Integrated Learning Conf.		Professional Development	State College, PA	484.68	06V	4800
Wolfgang	Linda	11/5/2013	11/8/2013	Integrated Learning Conf.		Professional Development	State College, PA	768.39	06V	4800
Metikosh	Michael	11/5/2013	11/8/2013	Integrated Learning Conf.		Professional Development	State College, PA	731.80	06V	4800
Curry Jr.	Richard A.	11/5/2013	11/8/2013	Integrated Learning Conf.		Professional Development	State College, PA	743.31	06V	4800
Handy	Roland	11/18/2013	11/19/2013	Stud. Occup. Comp. Test.		Professional Development	State College, PA	40.50	06V	4800
Stanley	Cathy	12/4/2013	12/5/2013	Mand. CCEI Grant Com. Meet.		Official Representative	Harrisburg, PA	398.94	15V	5181
Franklin	Samuel	12/02/13	12/03/13	Meeting with PDE		Official Representative	Harrisburg, PA	427.63	16N	1311
Wolfson	Mary	11/14/13	11/15/13	Teach. Eval. Meet. with PDE		Official Representative	Harrisburg, PA	289.24	16N	1311
Washington	Angel	10/27/13	10/30/13	Pacific Educ. Group Summit		Professional Development	St. Louis, MO	1,049.52	18M	4329
Safran	Kimberly	10/27/13	10/30/13	Pacific Educ. Group Summit		Professional Development	St. Louis, MO	1,533.52	18M	4329
Ford	Latasha	10/27/13	10/30/13	Pacific Educ. Group Summit		Professional Development	St. Louis, MO	957.80	18M	4329
Ware-Allen	Dara	10/07/13	10/08/13	Wallace Found. PLC Meeting		Professional Development	Baltimore, MD	826.31	18U	4810
McIntosh	Darlene	12/08/13	12/12/13	H. S. Parent & Fam. Eng. Conf.		Official Representative	Atlanta, GA	1,850.55	19V	4801
Russo	Kimberly	12/10/13	12/11/13	Gov. Symposium-RISE		Official Representative	Hershey, PA	318.88	19V	4801
Harrison	Rhonda	12/02/13	12/04/13	PA Head Start Dir. Lead. Meet.		Official Representative	Gettysburg, PA	651.64	19V	4801
Michie	Harold	12/09/13	12/11/13	Common Formative Assess.		Professional Development	Lost Pines, TX	1,484.81	22R	4142
Patterson	Russell	12/09/13	12/11/13	Common Formative Assess.		Professional Development	Lost Pines, TX	1,191.99	22R	4142
Burgess	Viola	10/27/13	10/30/13	Pacific Educ. Group Summit		Professional Development	St. Louis, MO	1,465.49	23S	4020

23,828.62

Summary of Expenditures by Fund:

Expenses Paid from Fund 010 & 500
 Expenses Paid from Fund 620, 622 & 624 (Site Based Fund)
 Federal and Other Funds
 Total Expenditures

998.86
 0.00
22,829.76
23,828.62